

**Cardiff U3A Executive Committee Meeting  
Monday, 8th February 2021 - Paper S/03/21/01**

**Committee Members:**

Owen Parry (OP)	Chair
Nonn Vaughan (NV)	Groups Co-ordinator
Kirsten Freeman (KF)	Membership Secretary
Lesley Hales (LH)	Secretary
Tony Baines (TB)	Vice Chair
Alison Firth (AF)	Treasurer
Mario Greening (MG)	Monthly Meetings

It was not possible to hold a meeting on 8th February 2021, in view of the Covid-19 pandemic. The following papers were sent by e-mail.

**1. Minutes of the meeting held on 11th January 2021 - Paper S/02/21/01**

The Minutes were agreed as a correct record and will be signed at a later date.

**2. Matters Arising**

**a) Item 3a) - South Wales Network Delegate**

TB advised the Secretary that Mary Allen volunteered to step down as Delegate to the South Wales Network, which has been informed of the decision.

**b) Item 3d) - Communication Strategy**

TB reported that he had attended a Webinar event on the broad topic of "Digital Inclusion", which had been routed to OP and TB through the Computer Group.

The size of the audience (44) and Agenda did not allow for any clear opportunity for TB to speak on behalf of Cardiff u3a. Fortunately, the Event was recorded. TB has promised OP that he will obtain the recording, study it, and attempt to write for the Committee a synopsis that would be useful to future Communications Strategy work.

**c) Item 3e) - Equality, Diversity and Inclusion Policy**

This matter is ongoing.

**d) Item 5 - Membership Fees 2020/21**

OP had written to all members, advising level of fees for 20/21 and arrangements for payment of subscriptions. Renewals were invited on 8th February 2021. Initial response had been good.

**3. Treasurer's Report - Paper T/02/21/02**

The Report was noted and approved.



**4. Talk Organiser's Report - Paper TO/02/21/03**

The Report was noted and approved. It was agreed that talks should be arranged via Zoom until July 2021.

**5. Group Co-ordinator's Report - Paper GC/02/21/04**

This paper was not available.

**6. South Wales Network Report - Paper VC/02/21/05**

TB advised that written input had been received from the Chair and the Treasurer, which will be incorporated into the final Report to the Network, timed for 24 February 2021. TB will draft a Report for that purpose and review with OP prior to finalising the content, and sharing at the Network.

**7. Correspondence**

LH advised that the Insurance Cover Note for the period 1st January 2021 - 31st December 2021 had been received from TAT. LH has raised a query concerning an increase in excess. A reply is awaited from TAT.

**8. The next committee meeting** is scheduled to take place on Monday 8th March 2021, for which papers should be received by the Secretary by 28th February 2021.

Lesley Hales  
10/02/21